



**BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES**

Meeting Date: March 30, 2022

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**
ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ **PRESENT**
ANGELA LOCKETT ESQ, MEMBER ~ **PRESENT**
MARIANETTA L. BARBER, CLERK

MINUTES

APPROVAL OF MEETING MINUTES

March 16, 2022

– Adopted & Approved

A. Lockett - Yes
A. Colvin - Yes
T. McCain – Yes

CLAIMS

Ratification of Claims paid on March 17, 2022

- | | |
|---------------|--------------------|
| ○ 442-3 – CCI | \$19,569.75 |
| ○ 442-4 – CCD | \$24,931.75 |

TOTAL CLAIMS PAID \$44,501.50

– Approved

A. Lockett - Yes
A. Colvin - Yes
T. McCain – Yes

Ratification of Claims paid on March 17, 2022

- | | |
|--------------------------|-----------------|
| ○ 660-7 - Marquette Park | \$504.00 |
|--------------------------|-----------------|

TOTAL CLAIMS PAID \$504.00

Ratification of Claims Paid on March 22, 2022

- | | |
|-----------------------|-------------------|
| ○ 1101 – GENERAL FUND | \$5,000.00 |
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TOTAL CLAIMS PAID	\$5,000.00
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Ratification of Claims Paid on March 25, 2022

○ 110-1 – GENERAL FUND	\$179,328.23
○ 220-2 – LOCAL ROADS & S	\$49,501.81
○ 220-4 – PARK DEPARTMENT	\$2,106.10
○ 222-5 – VEHICLE AUCTION	\$8,667.50
○ 222-6 – COMMUNITY DEVELOPMENT	\$36,256.60
○ 223-4 – UNSAFE BUILDING	\$1,283.55
○ 230-0 – MAYORS DONATION	\$15,428.42
○ 230-8 – SOCIAL SERVICES	\$175.00
○ 242-7 – COMP COURT	\$272.00
○ 245-5 – SOLID WASTE REC	\$6,877.27
○ 246-9 – HIV PREVENTION	\$2,581.98
○ 249-0 – COVID-19 ESG	\$65,324.03
○ 249-3 – INFANT MORTALITY	\$150.00
○ 251-7 – CONFISCATED PRO	\$5,548.00
○ 252-8 – DOIT NON-REVERT	\$48.99
○ 442-3 – CCI	\$6,636.00
○ 444-5 – CONSOLIDATED AREA	\$16,637.50
○ 444-7 – LAKEFRONT	\$6,537.94
○ 890-3 – WCI/UCI BENEFIT	\$12,271.48
SPECIAL REVENUE	\$236,304.18
○ 224-0 – PUBLIC SAFETY INCOME TAX	\$6,851.99
○ 242-9 – NEIG STABIL PRO	\$2,359.50
○ 247-8 – BLIGHT ELIM PRO	\$1,800.00
○ 660-7 – MARQUETTE PARK	\$1,782.00
○ 880-1 – FIRE PENSION FU	\$1,500.00
○ 880-2 – POLICE PENSION	\$4,125.00

TOTAL CLAIMS PAID	\$434,050.90
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Approval of Claims to be paid on April 1, 2022

○ 110-1 – GENERAL FUND	\$514,626.28
○ 220-1 – MOTOR VEHICLE H	\$298,413.92
○ 220-2 – LOCAL ROADS & S	\$975.96
○ 220-4 – PARK DEPARTMENT	\$1,080.00
○ 222-1 – PARK ATHLETICS	\$95.85
○ 221-2 – HEALTH/HUMAN SE	\$4,588.88
○ 222-5 – VEHICLE AUCTION	\$11,108.97
○ 222-6 – COMMUNITY DEVELOPMENT	\$27,039.11
○ 230-0 – MAYORS DONATION	\$665.69
○ 240-2 – PROTECTIVE SERV	\$6,554.13
○ 241-6 – HEALTHY FAM 2010	\$8,613.85

○ 241-7 – GHD RENTAL	\$979.04
○ 241-8 – BIO-TERRORISM	\$1,100.00
○ 245-0 – GREEN URBANISM	\$4,335.79
○ 246-7 – FHAPP-FAIR HSG	\$100.00
○ 246-9 – HIV PREVENTION	\$1,387.75
○ 248-2 – SAFE & THRIVING	\$2,300.00
○ 248-9 – COVID-19 HEALTH	\$5,963.92
○ 249-0 – COVID-19 ESG	\$24,509.03
○ 251-7 – CONFISCATED PRO	\$5,910.00
○ 444-7 – LAKEFRONT	\$56,366.04
SPECIAL REVENUE	\$462,228.93
○ 220-1 – MOTOR VEHICLE H	\$47,885.50
○ 220-9 – CEDIT	\$38,716.59
○ 224-0 – PUBLIC SAFETY INCOME TAX	\$35,181.00
○ 243 – FORECLOSURE GNT	\$110.00
○ 660-7 – MARQUETTE PARK	\$72.50

TOTAL CLAIMS TO BE PAID	\$1,098,820.80
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CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Approval of subrecipient agreement – ESG-CV2 – Food Bank of Northwest Indiana. Agreement between the City of Gary Community Development and Food Bank of Northwest Indiana. ESG-CV2 funds in the amount of \$248,000 will provide street outreach services for meals and case management to 200 unsheltered homeless people in the City of Gary, Food Bank of Northwest Indiana will operate their program from the Brother’s Keeper Emergency Shelter located at 2120 Broadway.

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Emergency Repair Services Contract between Quality & Trust and Lee A. Madison. The contract is for work to be completed within 5 days of the “Proceed to Work Order” at 4233 W. 21st Pl, Gary IN 46404. Pursuant to the contract, the Contractor will be paid an amount not to exceed FIVE THOUSAND, FIVE HUNDRED DOLLARS AND NO CENTS (\$5,500.00).

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Approval of CDBG SNR Contract – 2268 W 10th Avenue. On March 16, 2022, bids were received for CDBG SNR rehabilitation work. Accordingly, we are recommending that the

following contractor be awarded the bid for the CDBG SNR rehabilitation work at the indicated property and prices.

TMC CONTRACTORS 2268 West 10th Avenue \$24,140.00

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT

Contract with Robinson Engineering to pay past due invoices for services provided in 2021. The term of the Contract is from March 30, 2022 and expiring once the final payment is made. Contract shall be paid an amount not to exceed \$7,782.50.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Kevin Thomas, TMC to provide labor and materials related to the installation of blinds for windows throughout City Hall. The term of the Contract is from March 30, 2022 until December 31, 2022. Contract shall be paid an amount not to exceed \$27,370.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Rieth-Riley Construction to pay past due and future invoices for providing hot asphalt and other mixes to the City of Gary. The term of the Contract is from March 1, 2022 until December 31, 2022. Contract shall be paid an amount not to exceed \$47,542.13.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Kone Inc. to provide elevator maintenance services at several City owned properties. The term of the Contract is from January 1, 2022 until December 31, 2022. Contract shall be paid an amount not to exceed \$26,000.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Request for permit to install sewer service – Service Sanitation, Inc. – 401 Blaine Street. Service Sanitation, Inc. is building a new facility at 401 Blaine Street. They have requested a sewer service permit to install a sewer service line across Blaine Street. The traffic control

method has been reviewed and is acceptable. The work is expected to start upon approval and take 4 working days to complete.

Recommendation is contingent upon:

1. Payment of the \$50.00 fee for sanitary sewer service (per ordinance).
2. All Right-of-Way Permit Requirements shall be followed.
3. Petitioner shall notify affected property & Business Owners, Police, Fire, and Board of Public Works 72 hours prior to starting work.
4. Petitioner shall notify Public Works upon completion of work segments to schedule a final inspection of the restoration.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Request to Replace Curb Ramps – Indiana University Northwest – 35th Avenue from Broadway to Jefferson St. Indiana University Northwest has requested to replace curb/sidewalk ramps and install striped crosswalks along 35th Avenue from Broadway to Jefferson Street. They will be covering the cost and using a licensed contractor. These upgrades will be a benefit to the City by improving ADA access to the area and replacing deteriorated sidewalk.

Recommendation is contingent upon:

1. Traffic control and curb ramp construction shall follow INDOT Standards.
2. Crosswalk striping shall follow the Indiana Manual of Uniform Traffic Control Devices.
3. Petitioner shall notify affected property & Business Owners, Police, Fire, and Board of Public Works 72 hours prior to starting work.
4. Petitioner shall provide weekly status updates and notify Public Works upon completion of work segments to schedule a final inspection.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Request for Permit to Install Communications Cable – Comcast – Hoosier Cable Services – 1000 Colfax Street. Comcast has requested a permit to install communication cable at the subject location. The work is expected to take place April 11th through April 13th.

Recommendation is contingent upon:

1. The fee shall be \$1,000 per ordinance and has already been received.
2. All attached City of Gary Street Cut & Right-of-Way Permit Requirements shall be followed.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Request to use Jefferson Street for Parking – Indiana University Northwest. Indiana University Northwest has requested to use Jefferson Street between 33rd and 35th Avenues for extra parking for Commencement on Thursday, May 12, 2022. Jefferson Street in this area is signed NO PARKING. There are no concerns about the temporary parking as requested.

Recommendation is to grant Indiana University Northwest permission to use Jefferson Street for Parking on the referenced date.

IUN shall notify Public Works and Emergency Services 72 hours prior to the event.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE HEALTH AND HUMAN SERVICES DEPARTMENT

Contract with Jana Smith to serve as an Immunization Outreach Specialist for the City of Gary Health Department. The term of the Contract is from February 14, 2022 until June 30, 2022. Contract shall be paid an amount not to exceed \$14,176.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Brandy Downs-Burnett to serve as program coordinator for COVID Vaccine and testing grants for the City of Gary Health Department. The term of the Contract is from January 4, 2022 until June 30, 2022. Contract shall be paid an amount not to exceed \$12,40.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Shirley Borom to serve as Health Services Manager for the City of Gary Health Department. The term of the Contract is from January 4, 2022 until April 30, 2022. Contract shall be paid an amount not to exceed \$3,500.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE LAW DEPARTMENT

NIPSCO Easement Amendment allowing NIPSCO to use property owned by the City for temporary construction workspace. This easement amends a prior temporary construction workspace easement, dated January 7, 2021.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Ratification of Contract with Steel Shores Media, Inc. to provide media advisory services. The term of the contract is from January 1, 2022 until June 30, 2022. Contractor shall be paid an amount not to exceed \$25,000.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ None

APPROVED and ADOPTED April 6, 2022.


Trent A. McCain, President
Arlene D. Colvin, Vice President
Angela Lockett, Member

